

## **Foreign Exchange Student Program Application and Assurances**

### **List of Assurances**

All district-approved international student exchange visitor placement organizations operating within the Yakima School District must meet and maintain the following requirements:

#### **1. Admission Requirements:**

- 1.1 Admission requirements to the program must ensure that each student admitted shall have sufficient language competence and academic ability to effectively participate in the regular program of the school in which he/she will be enrolled.
- 1.2 The sponsoring organization must not accept any student who will be over eighteen (18) years of age on the first (1<sup>st</sup>) day of attendance.
- 1.3 Each inbound student must complete a Yakima School District exchange program application packet.

#### **2. Orientation:**

The sponsoring organization must provide student orientation programs in the home and/or receiving country prior to the exchange experience; host families must also receive orientation.

#### **3. Fees:**

Organizations must submit the table of fees charged inbound students.

#### **4. Host Families:**

The sponsoring organization is responsible for the selection of Yakima School District host families.

- 4.1 Organizational representatives must personally interview each prospective host family and visit the home before the family is approved to receive a foreign exchange student. Telephone interviews are not acceptable.
- 4.2 The sponsoring organization is responsible for orientation of the host family regarding its responsibilities, and the organization's program and procedures.
- 4.3 The host family must be able and willing to provide a healthy living climate for the foreign student; the host family shall have the same responsibilities for an exchange student attending district schools as they would were the student a member of the host family.
- 4.4 The sponsoring organization must assure the district that the host family and home placement will be made at least one to three weeks before school begins.

#### **5. Insurance:**

Sponsoring organizations shall be able to show evidence of sufficient insurance to pay claims resulting from illness, accident or death of an exchange student. Such insurance must also protect the host family from any action arising from such situations.

**6. Counseling and Assistance:**

Sponsoring organizations must maintain an accessible representative, including a twenty-four (24) hour emergency number preferably in the Yakima School District service area, who can provide counseling to the host family and/or exchange student.

- 6.1 The representative must be able to assist in resolving problems which might arise, including the need to transfer the student to another host family or to return the student to her/his homeland.
- 6.2 The local representative must maintain regular contact with the student and host family, as well as monitor the student's progress with the school counselor.

**6. Expenses:**

All approved exchange programs shall make provision for the payment and support of those expenses associated with the student's living costs and for participation in all phases of student activities.

**8. Length of Term:**

Yakima School District prefers a full academic year of attendance.

**APPLICATION**

I certify that I am the authorized representative of the international student exchange visitor placement organization listed herein. I have read and understand the Yakima School District Exchange Students policy and procedure 3142 and this *Application and Assurances* form. I certify that this organization will meet and maintain all Yakima School District requirements for foreign student placement as outlined above and contained in district procedure. I further understand that, should any of the guarantees or documentation provided by me or my organization prove invalid, further acceptance of students sponsored by this organization shall be terminated.

Headquarters Representative

Local Representative

\_\_\_\_\_

(Printed Name)

\_\_\_\_\_

(Printed Name)

\_\_\_\_\_

(Signature)

\_\_\_\_\_

(Signature)

**Return form to:** Superintendent  
 Yakima School District #7  
 104 North Fourth Avenue  
 Yakima, WA 98902