

Vandalism and School District's Responsibility for Privately-Owned Property

1. Vandalism

A twenty-five dollar (\$25) reward may be paid to any individual reporting acts of vandalism or illegal entry to or on school district property that leads to the arrest and conviction of the individual or individuals.

2. Privately-Owned Property

The district strongly discourages personal equipment or material at school. This equipment or material is brought at the employee's own risk. The district shall not make reimbursement for loss or damage to a staff member's personal equipment or material brought to school unless prior written evidence can be shown that it was necessary for use in the school program. Evidence of loss or damage must show that the loss was not due to any negligence or fault of the staff member.

3. Guidelines for Reimbursement

The following guidelines shall apply:

- 3.1 Leaving items of obvious value at the school over a weekend or vacation period should be avoided.
- 3.2 The district shall not reimburse for loss of money or personal effects.
- 3.3 The use of personal equipment for instructional purposes must have the prior written approval of the principal or supervisor.
- 3.4 The staff member must verify that no personal insurance coverage is applicable to the loss or damage.
- 3.5 Claims for loss must be filed within five (5) days after the damage or loss. Claimants must attest to a notary public as to the nature of the loss and the value of the item.

The board directs the superintendent to prepare appropriate regulations to implement this policy.

Cross References:

(cf.: 6530 – Insurance)

Adoption Date:

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