

**Transportation of Pupils Procedures**

1. School buses may not be leased or loaned to individuals or organizations (RCW 28A.160.010).
2. For any extra-curricular uses, the school board shall charge an amount sufficient to reimburse its cost (RCW 28A.160.010).
3. School buses may be used to transport Yakima School District students to and from school. School in this sense is defined as a place for instruction and is not measured by the walls of a building (RCW 28A.160.010).
4. When buses are used to transport students to places other than school, a *Transportation Request* form shall be completed to authorize such a trip.
5. Parents and patrons may not ride buses except in emergency or unusual circumstances. District employees and chaperones are permitted to ride buses. Permission shall be secured from the superintendent or the principal of the school if at all possible (RCW 28A.160.110).
6. Bus routes and bus stops shall be determined by the director of transportation (RCW 28A.160.010).
7. The *Rules for Students Riding School Buses* and *Rules for School Bus Drivers* as prepared by the Office of the Superintendent of Public Instruction (OSPI), with the advice of the Director of the Department of Transportation (DOT), and the Chief of the Washington State Patrol (WSP), are hereby adopted as the rules for the Yakima School District and made a part of these policies.

Date:

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