

Student Progressive Corrective Action Procedures

The following steps shall be observed:

- Step 1:** It shall be the bus driver's responsibility to communicate effectively with the student and attempt to resolve discipline problems at the student and driver level, if at all possible.
- Step 2:** If a driver needs assistance from the director and/or parent(s)/guardian(s), he/she will complete the bus misconduct slip. The driver or supervisor will contact the parent(s)/guardian(s) to try to resolve the problem.
- Step 3:** A bus misconduct slip will be completed by the driver. Corrective action is likely to consist of a short term suspension [generally one to three (1-3) days] of the transportation privilege.
- Step 4:** A bus misconduct slip will be completed by the driver. Corrective action is likely to consist of short term suspension [generally three to five (3-5) days] of the transportation privilege.
- Step 5:** A bus misconduct slip will be completed by the driver. Corrective action is likely to consist of a long-term suspension of eleven (11) or more days, a semester, or the rest of year of the transportation privilege.

Consequences may vary depending on the severity of the problem and the level of cooperation provided by the student and parent(s)/guardian(s). Corrective action shall be appropriate for the misconduct. In the case of severe or risk-inducing behaviors, progressive steps may be skipped and a student's transportation privilege may be terminated.

Suspension of Bus Riding Privileges

If a suspension or termination of the transportation privilege is deemed appropriate by the director, the parent(s)/guardian(s) shall be contacted prior to implementation of the suspension or termination provided that termination may be implemented without such prior contact when the director deems it necessary for safety reasons.

1. Students who are suspended from transportation service are suspended from riding all school buses to and from school.
2. The general progressive range for transportation suspensions are listed above in the typical progressive discipline procedures.

Appeal Procedures

All corrective actions, suspensions, and terminations may be appealed to the superintendent or designee providing such appeal is initiated within three (3) business days. The superintendent or designee shall render a decision after evaluating the issues and facts involved.

Date:

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