

WILSON MIDDLE SCHOOL

Student Government Constitution

Re-Approved September 2016, Amended September 2016

PREAMBLE

We, the students of Wilson Middle School, in order to sustain the principles and traditions of democracy, to promote school spirit, citizenship, and loyalty to our school, and to establish a stable relationship between students, faculty, home, and community, present this constitution as our guide.

Article I: NAME

The name of this organization shall be the Wilson Middle School ASB Student Council (Wilson ASB).

Article II: PURPOSE

The objectives of this Student Council shall be:

- A. To represent the interests of the Wilson Middle School students,
- B. To actively work to improve the cultural, athletic, recreational, and social aspects of student life at Wilson Middle School,
- C. To provide a connection between students, family, faculty, administration of Wilson Middle School, as well as Yakima School District.

Article III: MEMBERSHIP

Members of the ASB Council shall be:

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer
- E. 6 Representatives from each grade level, 6th, 7th, and 8th.

Article IV: LEGISLATIVE FUNCTIONS

The Wilson ASB Council is the sole elected representative of the Wilson Middle School students with all the ASB Council being the voting members. It is designed for and open to all members of that body. Therefore, it shall:

- A. Work to distribute all available monies appropriately by considering both the needs of the activities and the service which these activities provide to the Wilson Middle School students.
- B. Appropriate funds for projects of the ASB Council when said projects are believed to contribute to the improvement of the quality of student programs.
- C. Work with the administration and faculty as representatives of the general opinion to make changes that the ASB Council deems to be appropriate and necessary.
- D. Reflect the general opinions of the student body on critical issues by passing resolutions when appropriate.

Article V: EXECUTIVE BOARD RESPONSIBILITIES

The Executive Board of the ASB Council shall:

- A. Consist of a President, Vice President, Secretary, and Treasurer, and serve for a term of one year.
 - a. The President of ASB Council shall:
 - i. Chair ASB Council meetings.
 - ii. Be responsible for the execution of all directives of ASB Council.
 - iii. Develop agenda and schedule meetings.
 - iv. Have no voting power, only in case of tie.
 - b. The Vice President of ASB Council shall:
 - i. Perform all duties of the President in the event she/he is unable to perform those duties.
 - ii. Assist the President in performing the functions of the office.
 - c. The Secretary of ASB Council shall:
 - i. Keep complete and accurate records of all ASB Council and Executive Committee meetings and present such records to ASB Council (written agendas and minutes).
 - ii. Give adequate notification of all meetings of ASB Council to its members.
 - iii. Conduct correspondence for ASB Council as necessary.
 - iv. Be responsible for the upkeep of the constitution and by-laws, and be able to present these documents to the council upon request.
 - d. The Treasurer of ASB Council shall:
 - i. See to the correct and proper distribution of funds allocated to recognized activities.
 - ii. Be responsible for an accounting of the expenditures of ASB Council and be able to present a budget to ASB Council on request.
 - iii. Represent the ASB on the Budgetary Committee.
 - iv. Be responsible to make a written financial report to ASB Council on the first meeting each month to aid ASB Council members to make decisions on future allocations.

Article VI: ASB COUNCIL MEETING RULES

- A. Robert's Rules of Order shall, when they do not conflict with the rules set forth in this constitution, be the guidelines by which the business of the Council is conducted.
- B. Meetings of ASB Council shall be:
 - 1. Held at least once a month during the regular school year with special meetings being called as necessary by the President, by the Faculty Advisor, and/or ASB Building Secretary.
 - 2. Called and conveyed at the discretion of the Executive Committee, and after due notice has been given to all members.
 - a. The Executive Council will select a mutually agreeable time and place for meetings.
 - b. After receiving due notice of ASB Council meeting date, it is the duty of individual members to report their absence to the Secretary and Faculty Advisor. The accepted reason for absence will be class conflict, medical or family issues.
 - 3. Voting at ASB Council meetings is the privilege of:
 - a. All members of ASB Council.
 - b. Only members of ASB Council who are present in person. No proxies shall be recognized and no form of unit vote shall be permitted.
- C. A quorum of the ASB Council shall be one-half of its members.
- D. All attendants at a scheduled ASB Council meeting may address the Council when it is in session.
- E. The Executive Board shall hold special meetings when necessary to conduct business.
- F. All meetings of the ASB Council shall be open to the Wilson MS community.

Article VII: EXECUTIVE BOARD SELECTIONS

- A. Copy of this article should be given out during the election process so everyone is aware of the rules and requirements.
- B. Election process for the offices shall be made during the last week of April/first week of May. Students may obtain copy of the ASB Council guidelines and election packet from the building ASB secretary.
- C. Officers will be selected by a vote of the Student Body.
- D. The 7th and 8th grade Representatives will be appointed in May by the ASB Faculty and Administrator Advisors. The 6th grade Representatives shall be appointed at the beginning of the school year, no later than the 3rd week of school, by the Executive Board.

Article VIII: IMPEACHMENT AND REMOVAL

A. The grounds for impeachment and removal from the ASB Council shall be abuse of membership privileges, poor academic performance, or violation of the rules set forth by the Constitution and Bylaws. The removal from ASB Council shall be the responsibility of the ASB President in accordance with the ASB Faculty and Administrator Advisors.

B. Impeachment proceedings shall:

1. Be initiated by the presentation of a petition with at least ten signatures of ASB Council members.
2. Take place at a meeting at which all parties have been given sufficient notice of proceedings.

C. A member may appeal the impeachment proceedings at the ASB Council meeting where his/her impeachment proposal is to be made.

D. Removal from ASB Council shall be by a two-thirds vote at a meeting at which all the procedures of impeachment have been followed.

E. The vote will be taken by closed ballot.

F. The votes will be tallied by the President and the Vice President, unless it is a vote to remove one or both of them. In that case the vote will be tallied by the six 8th grade Representatives.

G. Replacement of an officer who has vacated their office will follow this process. Officers will ask for interested ASB Representatives to fulfill the duties of the vacated office. Names will go on a ballot. All ASB Leaders (representatives and officers) will vote via closed ballot. Person with majority of votes will be appointed.

H. Replacement of a representative who has vacated their office will follow this process. Teachers will make recommendation to ASB Leaders. Officers and grade level representatives will narrow the names down to two possible candidates. Officers will interview the candidates in front of the grade level representatives. Grade level representatives will give their input to the officers. Officers will appoint the representative.

Article IX: AMENDMENTS

This constitution may be amended by a two-thirds vote at any meeting of the Wilson Middle School ASB Council where all members of the Council have been given two weeks notification of such a vote.

Article X: BYLAWS

The Bylaws of the Wilson Middle School ASB Council shall be reviewed once a year by the new ASB Council. It will be the responsibility of the newly elected Vice President to bring forth the Bylaws for review to the ASB Council. If necessary, a committee shall be formed to write any proposed changes. These Bylaws may be amended by a simple majority of its members at any meeting of the ASB Council. Members of the Council should be notified of the vote beforehand. If it is announced at the previous meeting, this is sufficient. If not, all members shall be contacted before the meeting is held.

THE BYLAWS

1. The Executive Board shall meet the morning before the scheduled ASB Council meeting.
2. ASB cards may be purchased in accordance with Yakima School District guidelines.
3. The Executive Council and general ASB Council shall follow the State Of Washington and the Yakima School District policies and procedures.
4. All Activities and Clubs (organizations) both academic and social shall submit governance plan.
5. All financial requests must follow the ASB Fund Request Guideline/Process.
6. ALL school fundraisers must pass through the ASB and follow State and District policy.
7. All officers, at the end of their term in office, shall prepare a report explaining the responsibilities of their office. The report submitted by the President shall explain the activities organized during his or her term, and any advice for the incoming President. The reports must be completed and submitted to the new officers by the first meeting of the new ASB Council.
8. A. All ASB Council members are required to maintain a **C or better in all classes**, plus follow **all school policies**. If a members' academic average falls below 3.0, they will be placed on probation. Probation will last for four weeks, from mid-term to end of quarter or end of quarter to mid-term. While on probation students must not miss class and must attend the after school homework center. Members receiving a referral will be interviewed by the Executive Board and ASB Faculty Advisor. Any member receiving two or more referrals in a single quarter will be suspended and may be eliminated from the ASB. Officers who receive a referral will be interviewed by the Faculty Advisor and the 8th grade Representatives.

B. It is an expectation for all ASB Leaders to be involved in community service. Hours will be recorded on a sign-in sheet for any time beyond regular ASB meetings.

9. In case of no student running for an office, officer and representative candidates who do or do not get elected or selected for an ASB Leader position, maybe considered for the open office. The applications will be reviewed by the current ASB officers and an interview maybe held to appoint the new officer. If none of the candidates wish to be considered for this opportunity, then the current ASB officers will announce the opening and request for applicants from the student body (current 6th and 7th grade students) with applications being due within 2 days of the announcement. The ASB officers will review the applications then interview those they select. After the interviews, the officers will appoint one to the open officer position.

ASB Constitution/Bylaws Approval

ASB Executive Board:

President – Mary Prentice _____

Vice President – Kieran Boler _____

Secretary – Alexa Mendoza _____

Treasurer – Ethan Huff _____

ASB Teacher Advisor:

Mrs. Kari Madrinich _____

ASB Administrator Advisor:

Mrs. Mary Klarich _____

Date: _____