

From: [Baird, Jennifer](#)
To: [- District Email Users](#)
Subject: Inclement Weather/Work Schedules
Date: Monday, October 8, 2018 9:33:23 AM

Inclement Weather/Work Schedules

When the start of school is delayed one or two hours for students, employees are expected to be at work at their normal time if it's possible to do so in a safe manner. The time delay is intended to allow the time for students and employees to get to school safely under hazardous driving conditions. Sometimes students show up 'on time' even though the start of school has been delayed one or two hours. In those instances, students are not to be turned away. The staff at each school will provide the necessary assistance and supervision, as needed.

In the event schools are closed due to inclement weather, the following employees shall not be required to work: YEA, YAP, YPTA, PSE, YEOP and Bus Drivers. If make-up days are scheduled, employees shall suffer no loss of pay or benefits.

Administrators, Exempt/OSG, Maintenance and Operations, Techs, Bus Mechanics and 12-month YPTA employees may use a leave provision in their negotiated agreement or make up work as determined by the Human Resources Department.

We post messaging about delays and/or closures to:

- The district and school websites: www.YakimaSchools.org
- Facebook: www.facebook.com/yakimasd
- Twitter: www.Twitter.com/yakimaschools
- Instagram: www.Instagram.com/yakimaschools
- YSD Mobile App (with push notification): Instructions for download <https://www.yakimaschools.org/MobileApp>
- Local Media - We send our message to local media via the FlashAlert system to which all Yakima area media organizations subscribe:

"La Gran D" 1200 AM / 1020 AM / 96.9 FM – Yakima

Ch. 23 KNDO TV NBC

Ch. 29 KIMA TV CBS

Ch. 35 KAPP TV ABC

FlashAlert Newswire

KBBO 980 / KRSE 105.7 / KHHK 99.7 / KJOX 1390 / KXDD 104.1 / KARY 100.9 / 106.1 / 106.9

KDBL 92.9 / KIT 1280 / KATS 94.5 / KUTI 1460 / KFFM 107.3 / (MY993) 99.3

KLES 98.7 (Spanish) / KMNA 101.7 (Spanish) / KZXR 1310

KVGD-LP 100.1 – Goldendale

Univision (SPANISH) TV

Yakima Herald-Republic

- Snow Line: 509-573-7000, PRESS 1 and listen for message (AFTER 5:30 a.m.)

Question & Answer

Q: If there is a delay called for students, do I also delay my work schedule?

A: Every employee who can is asked to come to work at normal time (or when safe to do so) to assist with student supervision, phone calls, etc. that continue to occur during a school delay.

Q: If school is closed and I am a member of a non-working group that day, will I still be paid?

A: Those not working on the date of closure will be paid for working on the make-up date. If no date is made up, the district will ensure the day will be paid to ensure contracted work days total the amount they should.

Q: How will I be notified of a school delay or closure?

A: Every employee receives a district email regarding delays and closures. To ensure immediate push notification, download the YSD Mobile App to your personal device.

Q: If I elect not to come to work on a closure day and would like to make up the day on a non-work day (break, Saturday, etc.) in lieu of using a leave provision, may I do that?

A: Requests for alternative make-up days will be considered on a case-by-case basis through the Human Resources Department.

Jennifer L. Baird

Administrative Assistant to the Superintendent

Central Services Building Principal

Yakima School District – Central Services

104 N. Fourth Avenue

Yakima, WA 98902

Phone 509.573.7001

Fax 509.573.7181